

Board of Selectmen
Minutes March 20, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman

Jane Byrne

Jeff Bryan

Michael Hubbard

Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. There were no checks for the recreation register this week.

There was 11.25 hours of overtime in the police department and 4 hours in the fire department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck was in to have the following permits signed:

- Beverly Miller, 376 South Road, install pool: signed by Board
- Hayward Realty Investments, 106 Rte. 125, 3 wall signs: signed by Board

Hubbard made a motion, 2nd by Bryan to nominate Artimovich as chairman of the board. All were in favor.

Hubbard made a motion, 2nd by Christiansen to nominate Bryan as vice chair of the board. All were in favor.

Byrne wanted to follow up on the discussion regarding the \$2000 offered in lieu of insurance for the library as town employees receive \$1300 annually. Byrne said the \$700 additional was not budgeted for; Clement said the library budgeted for a couple to take insurance as a placeholder for the new librarian. Bryan said the \$2000 should come out of the insurance line and next year there will be a discussion at budget season as to how those funds will be paid. Christiansen said we should notify the library now.

Byrne made a motion, 2nd by Hubbard to move the minutes of 03/13/12 as written. Byrne, Hubbard, and Artimovich were in favor. Bryan and Christiansen abstained as they were not present.

Hubbard made a motion, 2nd by Byrne to move the nonpublic minutes of 03/13/12 as written. Byrne, Hubbard, and Artimovich were in favor. Bryan and Christiansen abstained as they were not present.

Hubbard wanted to discuss Plan NH, which is an organization that helps towns develop a vision and concepts for the downtown area. The planning board is also going to discuss creating an economic committee to bring some new businesses in. The application deadline was 3/16/12 and if accepted the cost is \$5000. Hubbard said this service could create synergy and is something to think about for next year's budget.

Hubbard said if the town does come up with a vision and concepts, another planning board member had suggested selling some town land as a source of revenue. Clement reviewed the town owned parcels and it appears there are 5 or 6 parcels that may have the potential to be sold for development.

Hubbard mentioned the capital reserve fund for bridge repairs. Hubbard asked if the town could do anything with the bridge other than repair it. Artimovich said shutting the bridge limits the use of everything on the other side. Christiansen said the bridge is state owned until it is rebuilt, at which time the town will take ownership. Until that time the town has no authority over the bridge. Byrne said if they wanted to do anything with the bridge other than repair it, they would need a warrant article. Hubbard said you cannot

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present anything without a vision and asked how the town generates the funds to be able to create a vision. Hubbard said at town meeting the warrant for the salt shed was amended to include all highway buildings. He asked if some of those funds could be used to come up with engineering plans to be least expensive and most effective. Artimovich said for the highway buildings yes and before they begin construction they will need to get several bids to compare. Bryan said he was going to meet with Robinson to get a rough estimate of the cost per square foot. Artimovich suggested scheduling a separate meeting to solely discuss the highway buildings.

The Selectmen's representatives to boards/committees were designated as follows:

Bryan: Budget Committee
Byrne: Conservation Commission
Christiansen: School Board
Artimovich and Christiansen are members of the ZBA
Hubbard: Planning Board.

A resident called and asked if a "Small Children at Play" sign could be put up on Ole Gordon Road. There is one on Sherman Ave and she was asking if another one could be put up on the other end of the road. Robinson said they would put up 2 signs. Another resident asked if a weight limit and speed limit sign can be added on Stevens Drive. She said Gaziano has 5 heavy trucks parked in back of his lot. The board agreed they would not address the issues of the trucks unless they received a formal written complaint. Bryan made a motion, 2nd by Byrne to reduce the speed limit on Steven's Drive to 25mph. All were in favor.

Robinson received the approved grant application for the speed enforcement. Artimovich signed the agreement.

Robinson also had a request for an advance of earned time. Hubbard asked what happens if the employee resigns. Bryan said it comes out of the last check. Hubbard made a motion, 2nd by Byrne to sign the approval for the advance of earned time. All were in favor.

Robinson said if the weather keeps up they would like to begin the gravel work on Peabody drive. Bryan suggested that Robinson send a letter to all of the property owners describing the scope of the project and how long it will take since they will be raising the road and changing the driveways. Robinson asked if they could begin the cleanup of the cemeteries. He said it is about 2 weeks earlier than normal. Artimovich said as long as they have the money in the budget. Demeritt asked if the bridge inspection report that was discussed at town meeting could be put in next month's newsletter. Clement will put a note in the newsletter that the report will be available on the town's website.

Clement asked if we could pay the overtime for the police department at half rate. The officers would be paid their regular rate of pay for all hours worked and then paid at half rate for any hours over 40. For example, the officer works 47 hours in a pay period. Now the officer is paid 40 hours at regular rate and 7 hours at time and a half based on a weighted average of hours worked; the proposed way would pay the officer at 47 hours at regular rate and 7 hours at half rate based on a weighted average of hours worked. The net pay is a wash, but the proposed way creates cleaner more efficient bookkeeping. Hubbard said this will probably save 2 hours of time a week. The board said that was fine and asked Clement to draft a memo to the Chief for the change in writing.

Hubbard asked the chief about the missing portable in the fire station. Robinson said Lemoine is still trying to find it and needs to wait for Lemoine to report it stolen. Hubbard said if the police department began their investigation, they would not lose anything. Clement said Lemoine has exhausted his efforts. Robinson will follow up with Lemoine.

Joe Ready is a videographer that lives in town. He wanted to see if the board would be interested in having him film the meetings then put them on DVD for sale in the town office. Artimovich asked Clement to put something in the newsletter asking for volunteers for the cable advisory committee.

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Christiansen asked if Dragon Mosquito was asked to come to town meeting. Artimovich said no because the board felt they had sufficient information. Bryan said Victor Schmalzer was on the board when they first hired Dragon. Demeritt said they came in 2006 and gave a presentation. Hubbard asked if the board should put together a committee to see if there are alternate ways to kill mosquitos, if there is a better way that does not cost \$30,000. Artimovich said to forward this to conservation to look into.

Bryan made a motion, 2nd by Byrne to sign the letter of engagement for Plodzik and Sanderson for the annual financial audit. All were in favor. Artimovich asked for the auditors to add an explanation of the town's liability for retirement costs as it has come up the last 2 years at town meeting. He said technically, the state holds the retirement costs and not the town and would like a clearer explanation for the resident's.

Bryan made a motion, 2nd by Hubbard to sign the abatement for 40 Forest Lane. All were in favor. This was to abate the interest on an abatement that was approved by the board last week.

Hubbard made a motion, 2nd by Byrne to sign the annual contract with the SPCA for stray animals. All were in favor.

Christiansen said at candidate's night residents asked that the board better recognize the public. He would like to recommend the table be turned to accommodate that request. Hubbard said you may not get the proper recording. Byrne added that she likes to make eye contact with the others during the discussion. Hubbard said he likes the idea but understands where Byrne's coming from. Byrne suggesting communicating with the public more and including them better when they are passing papers around.

Christiansen also asked why the warrant article for the computers in the fire station was not included in the department's operating budget. Artimovich said it was submitted after the budget was approved.

A motion was made by Bryan and seconded by Hubbard to go into nonpublic session per RSA 91-A:3, II(a) to discuss employee matters. Bryan, Hubbard, Artimovich, Byrne, and Christiansen were in favor.

After a brief discussion Bryan made a motion, seconded by Hubbard, to come out of nonpublic session and seal the minutes. Bryan, Hubbard, Artimovich, Byrne, and Christiansen were in favor.

Motion to adjourn at 7:50 pm made by Hubbard, 2nd by Christiansen; all were in favor.

Respectfully submitted,

Karen Clement

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		WEEKLY TREASURER'S REPORT			
Date:	March 20, 2012				
Citizens General Fund:					
	Previous Balance:		5,298.46		
	Deposits:		17,254.94		
	Payroll:		11,816.06	DD: 6274.96	CK: 5541.10
	FICA:		2,817.82		
	A/P: Regular		18,945.44		
	Non A/P				
	to Impact Fees				
	From MMA		20,000.00		
	TO MMA				
	Account Balance:		8,974.08		
	Interest Earned YTD:		10.75		
CD's:	Unrestricted Balance:		-		
MMA:	Unrestricted Balance:		2,419,339.81		
	Total Invested Funds:		2,419,339.81		
	Interest Earned YTD:		233.69		